

MELISSA EAKIN



WRITER OF WORDS

TECHNICAL  
NON-FICTION  
FICTION

CV

REMOTE  
ON-SITE  
HYBRID

2024

I AM A WRITER, EDITOR, AND STORYTELLER WHO HAS WRITTEN ARTICLES,  
SOFTWARE USER MANUALS, INSTALLATION INSTRUCTIONS, SOCIAL MEDIA AD COPY  
AND A LOT OF THINGS IN BETWEEN.

WHEN	WHAT	WHERE
FOREVER	<b>FREELANCE WRITER</b>	MELISSAEAKIN.COM
2023	<b>MANAGING EDITOR</b> Evaluate content of incoming freelance articles for placement on two Red Hat community sites (Enable Sysadmin & Enable Architect), discuss edits with authors, and schedule publication.	REDHAT
2018-2022	<b>CONTENT STRATEGIST</b> Write, edit, and publish articles for RedHat.com using Drupal and working with subject matter experts to verify technical accuracy of the content.	REDHAT
2017	<b>FREELANCE WRITER</b> Write product user manuals for new software and hardware to be released within six months of start.	CREE LIGHTING
2010-2016	<b>TECHNICAL WRITER &amp; EDITOR</b> Edit and format client content for insertion in their manual using Madcap Flare.	CREDIT RISK MNGMNT
2005-2009	<b>TECHNICAL WRITER</b> As company's first writer, create well-written, user-friendly software manuals for all of SchoolDude.com's products for audiences of technical and non-technical users.	SCHOOLDUDE.COM
1998-2003	<b>B.A. ENGLISH</b> Concentration in Creative Writing, Minor in Psychology	EAST CAROLINA U.

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*All the work.*

*Easy reach.*

*Text or call.*